



**Board of Fire Commissioners Meeting  
Monday, December 30<sup>th</sup>, 2024 @ 5:30pm  
Station 43 North Corning Fire Dept, Inc.**

**Minutes**

1. Call to Order by Commissioner Shafer at 1731.
2. Roll Call of Commissioners present: Commissioner Clarkson, Commissioner Gridley, Commissioner Shafer. Commissioner Brenning arrived at 1735.
3. Pledge of Allegiance led by Commissioner Shafer
4. Motion to approve minutes of CJFD Fire Commissioners Meeting on November 26<sup>th</sup>, 2024 by Commissioner Clarkson and seconded by Commissioner Gridley. All in favor. Motion carried.
5. Motion to approve the following membership actions for the Fire Companies that comprise the firefighting force of the Corning Joint Fire District: Tabled until next meeting.
6. Motion to receive and review the Treasurer's Report by Commissioner Gridley and seconded by Commissioner Clarkson. All in favor. Motion carried.
  - Motion to accept the Treasurer's Report by Commissioner Gridley and seconded by Commissioner Clarkson. All in favor. Motion carried.
7. Motion to review summary of 2024 CJFD Budget to Actual revenue and expenses at year-end by Commissioner Gridley and seconded by Commissioner Clarkson. All in favor. Motion carried. Commissioner Shafer reviewed the year-end budget report with the Board.
8. Motion to review and act on CJFD Year-End Fund Balance report and a draft CJFD Fund Balance Policy by Commissioner Clarkson and seconded by Commissioner Brenning. All in favor. Motion carried. Discussion ensued about the Year-end Fund Balance report and the draft Fund Balance Policy. Motion to approve CJFD Year-End Fund Balance report and proposed CJFD Fund Balance Policy by Commissioner Gridley and seconded by Commissioner Clarkson. All in favor. Motion carried.
9. Motion to make the following transfers of funds to effect compliance with CJFD's Fund Balance Policy by Commissioner Gridley and seconded by Commissioner Clarkson. All in favor. Motion carried.
  - Transfer \$40,000 from CJFD Checking Acct# xx0297 to CJFD Capital Improvement Reserve Acct# xxx4113
  - Transfer \$50,000 from CJFD ICS Acct# xx4090 to CJFD Apparatus Repair/Replace Reserve Acct# xxx4116
10. Motion to adopt Resolution 2024-02 committing \$60,000.00 of 2024 year-end funds to initial funding of start-up costs associated with CJFD's LOSAP program by Commissioner Brenning and seconded by Commissioner Clarkson. All in favor. Motion carried.
11. Motion to renew Stan Gridley, Jr.'s position as a CJFD Fire Commissioner and appoint Marvin Olmstead as a new Fire Commissioner of CJFD both from January 1<sup>st</sup>, 2025 until CJFD's Annual Meeting on January 8<sup>th</sup>, 2025 by Commissioner Brenning and seconded by Commissioner Clarkson. All in favor. Motion carried.
12. Motion to appoint the following individuals as CJFD Line Officers from January 1<sup>st</sup>, 2025 until our Annual Meeting on January 8<sup>th</sup>, 2025 by Commissioner Gridley and seconded by Commissioner Brenning. All in favor. Motion carried.
  - Mike Brenning, Chief
  - Adam Nehring, Deputy Chief
  - Bradley Jacobus, 1<sup>st</sup> Assistant Chief
  - Samuel Polanco, 2<sup>nd</sup> Assistant Chief

13. Motion to appoint the following individuals designated by Chief Brenning to serve as Captains of the CJFD from January 1<sup>st</sup>, 2025 until our Annual Meeting on January 8<sup>th</sup>, 2025 by Commissioner Brenning and seconded by Commissioner Gridley. All in favor. Motion carried.
- James Hall
  - Jennifer Mullen
  - Benjamin Rydzewski
  - Nathan Sherry
14. Motion to renew Employee Assistance Program Service Agreement with Pathways, Inc. for the period from 1/1/2025-12/31/2025 by Commissioner Brenning and seconded by Commissioner Gridley. All in favor. Motion carried.
15. Motion to discuss status of CJFD's project with AJH Design to evaluate the feasibility of a single station fire house scenario and analyze long-term service and cost-benefit comparisons to our current operating scenario by Commissioner Brenning and seconded by Commissioner Gridley. All in favor. Motion carried. Plan created that would make it feasible to place one fire house at land across from Coon's. East Corning FD would remain as training center. Cost approximately \$6 million. Fund raising plan to be discussed in the future.
16. Visitor's Comments: Deputy Chief Nehring would like to discuss changing from Verizon for the tablets in our response vehicles to First Net. Currently we pay \$227/month for Verizon. First Net would be \$150/month. Chief Nehring requested quote for tablets. Tablets would be 99 cents each and \$15 for each tablet monthly. Motion by Commissioner Clarkson and seconded by Commissioner Gridley. All in favor. Motion carried. Chief Nehring to pursue this.
17. Motion to adjourn the meeting @ 1802 by Commissioner Gridley and seconded by Commissioner Clarkson. All in favor. Motion carried.

Respectfully submitted,



Jennifer L. Mullen, CJFD Secretary

**Upcoming Events / Important Dates:**

Wednesday, January 8<sup>th</sup>, 2025: CJFD Annual Organizational Meeting with Regular Monthly Meeting to follow (Sta43)